

Dear Members,

HEALTH ADVICES AND DUTY OF CARES DURING NOVEL CORONAVIRUS

We have all felt the serious impacts of the novel coronavirus in the past two months in Hong Kong.

You can expect that these health hazards and business interruptions will last for a certain period of time.

To combat the outspread of the virus and maintain continuous business operations, all our members should adopt understanding and flexible strategies and arrangements.

For employees that are required at office, employers should take all possible precautions and means to fulfill their duty of cares to their employees.

For employees who need to meet and interact with the public, employers should endeavor to provide surgical masks and other necessary disinfectant material for theirs' and others' protection.

If work allows, exercise work-at-home for staff in need or with suspected health problems

For more comprehensive health advices please visit

https://www.chp.gov.hk/files/pdf/nid guideline workplace eng.pdf www.chp.gov.hk/en/features/102465.html

We believe safeguarding our employees' health should be a 'must' for both the company and the staff, and helps Hong Kong to combat the coronavirus.

Best regards
Chairman and the Executive Committee